



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

S.C.I.M. Govt.College

• Name of the Head of the institution **Dr. NADAPANA VENKATESWARA RAO**

• Designation **Principal**

• Does the institution function from its own campus? **Yes**

• Phone no./Alternate phone no. **08819222272**

• Mobile No: **9948121718**

• Registered e-mail **gdctanuku@gmail.com**

• Alternate e-mail **iqacgdctanuku@gmail.com**

• Address **Dr.No.22-19-35, RASHTRAPATHI ROAD, OPP. TO S.M.V.M POLYTECHNIC COLLEGE, SAJJAPURAM, TANUKU, WEST GODAVARI DISTRICT, A.P., PIN - 534211**

• City/Town **District West Godavari**

• State/UT **Andhra Pradesh (South East)**

• Pin Code **534211**

2.Institutional status

• Type of Institution **Co-education**

• Location **Rural**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Adikavi Nannaya University,
Rajamahendravaram**
- Name of the IQAC Coordinator **GOKAVARAPU CHANDRASEKHAR**
- Phone No. **08819221225**
- Alternate phone No. **08819222272**
- Mobile **9666664242**
- IQAC e-mail address **iqacgdctanuku@gmail.com**
- Alternate e-mail address **chandrasedkhargokavarapu@gmail.com**

**3. Website address (Web link of the AQAR
(Previous Academic Year)**

<http://scimgdctanuku.ac.in>

**4. Whether Academic Calendar prepared
during the year?**

Yes

- if yes, whether it is uploaded in the
Institutional website Web link:

<http://scimgdctanuku.ac.in/>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.62	2013	05/01/2013	04/01/2018

6. Date of Establishment of IQAC

04/03/2005

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
INSTITUTION	NIRF SCHEME	GOVERNMENT OF ANDHRA PRADESH	2020	23000000

**8. Whether composition of IQAC as per latest
NAAC guidelines**

Yes

- Upload latest notification of formation of

[View File](#)

IQAC

9.No. of IQAC meetings held during the year 7

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Regular meetings of IQAC , Feedback collected analyzed and used for improvment .

Strived the college to go for more number of MOU's

Participated in NIRF

Submitted to AISHE

Strived the college to undergo the following audits of ISO 1.ISO 9001: 2015 for Providing Services Year: 10-04-2021 2. ISO 9001:2015 for Providing Educational Services 1st Surveilance. Year: 09-04-2022 3. ISO 50001:2011 for meeting Environmental Standards in implementation of Energy Saving Practices. Year : 24-12-2021 4. ISO 14001:2015 for meeting Environmental Standards in implementation of Greenery and Environmental Promotional Activities. Year: 24-12-2021

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To participate NIRF	Participated in NIRF-2022
To submit data to AISHE	Submitted data to AISHE on 26-02-2022
To conduct an Institutional Level Workshop to the Lecturers to update their knowledge and understanding on utilization of ICT tools for Online Teaching.	An Institutional Level Workshop to the Lecturers to update their knowledge and understanding on utilization of ICT tools for Online Teaching was conducted in july-2021
To continue the culture of electing elective and cluster subjects in a diversified manner from wide spectrum of cluster subjects offered by all departments by fulfilling the true spirit of CBCS pattern	The culture of electing elective and cluster subjects in a diversified manner from wide spectrum of cluster subjects by fulfilling the true spirit of CBCS pattern was promoted.
To encourage and promote research culture in the institution among the staff and students.	Three research papers published in the reputed journals and two book chapters were edited by the staff. Students also involve in a wide variety of community service projects and internships.
To strengthen Placement Cell viz Jawahar Knowledge Centre in view of training and conducting more job drives.	Placement Cell viz., Jawahar Knowledge Centre was strengthened by conducting 2 job drives. 23 students were placed.
To continue existing MOUs and to commence new MoUs	The Existing MOU's are kept in continuation and some more new MOU's were initiated. At the end of this Academic year college have 17 MOU's.
To encourage the staff to participate in FDPs to acquire skill to use ICT tools for online teaching.	Majority of the staff participated in FDP's to acquire skill to use ICT tools for online teaching.
To continue remedial classes conducted by every Department.	The remedial classes were conducted for slow learners by every department.

<p>To promote outreach activities by conducting special camps of NSS, student projects and similar activities which promote human values , ethics and 'concern about environment 'among students.</p>	<p>The college conducted outreach activities to promote human values, ethics and environmental consciences.</p>
<p>To conduct Internal Academic and Administrative Audit, for ensuring academic and administrative trans- parency in the institution.</p>	<p>Internal Academic and Administrative Audit, for ensuring academic and administrative transparency in the institution.</p>
<p>To get feedback from stake holders regarding curriculum, teaching, for overall quality improvement</p>	<p>Feedback on curriculum and ambiance from the stake holders was collected, analyzed and appropriate action was taken.</p>
<p>To pursue for the completion of Women's Hostel and improve physical facilities.</p>	<p>Women's hostel ground floor was completed and 90% of allocated amount was utilized till now. The works of construction for additional class rooms and renovation of entrance gate funded by Government of Andhra Pradesh under the scheme of NIRF pilot project of a value of 1.5 crore rupees have been commenced. The ground was filled with gravel with a cost of 60 lakhs Rupees by the Housing Corporation, Government of Andhra Pradesh. The remaining low lying areas in the campus were filled with gravel by the philanthropist Sri Mallina Rama Chandra Rao Garu, MD of Gowthami solvents, Tanuku.</p>
<p>To strive the college in order to provide Outcome Based Education.</p>	<p>The students were main aware of all the program outcomes and program specific outcomes of their respective courses, programs. The CO-PO matrix was evaluated each program. The lacunae were identified and</p>

	appropriate measures have been initiated for the following academic year 2022-23.
To support teachers financially and morally to refresh them in respective domain of discipline in all possible ways.	Teachers were supported financially and morally also to attend national seminars, workshops, conferences, refresher courses, orientation courses and other FDP's to refresh in the respective domain of discipline.
To adopt some more best practices to promote values, performance in academics and administration.	College adopted best practices like feedback system, providing outcome based education etc., to enhance performance of the college.
To adopt new policies along with existing new policies to enhance the domain of teaching learning process and values.	The college adopted new policies like supporting staff financially to attend workshops, etc., along with existing policies to enhance the domain of teaching learning process and values.
To strive the college to undergo for external audits like ISO along with internal audits.	College underwent the following ISO audits. (a) ISO 9001: 2015 for Providing Services Year: 10-04-2021 (b) ISO 9001:2015 for Providing Educational Services 1st Surveillance. Year: 09-04-2022 (c) ISO 50001:2011 for meeting Environmental Standards in implementation of Energy Saving Practices. Year : 24-12- 2021 (d) ISO 14001:2015 for meeting Environmental Standards in implementation of Greenery and Environmental Promotional Activities. Year: 24-12-2021.
To guide the students regarding their internships and community service projects , life skill courses and skill development	The students regarding their internships and community service projects , life skill courses and skill development

courses keeping in view of their cognitive,emotional level.	courses keeping in view of their cognitive,emotional level were guided.
To motivate teachers to strengthen teaching and mentoring process in order to identify student's strengths and encourage them with providing right level of challenges and facilitates them in cognitive, social and emotional growth.	The practice of ward mentor system was successfully implemented to strengthen teaching and mentoring process in order to identify student's strengths and encourage them with providing right level of challenges and facilitates them in cognitive, social and emotional growth.

13.Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
CPDC	27/11/2022

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

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8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
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9.No. of IQAC meetings held during the year			7		

<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
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13.Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
CPDC	27/11/2022
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-2021	26/02/2022
15.Multidisciplinary / interdisciplinary	
<p>The college offers traditional science, commerce, and humanities courses along with restructured courses. The college encourages students to choose cross disciplinary courses in their life skill courses and Skill Development courses. The new curriculum adopted by the college incorporates Choice Based Credit System (CBCS) also includes Community Service Project and Internships, to engage students in community service. The curriculum is flexible to the extent that the students can either pursue a four-year</p>	

honours graduation or can exit at the end of the third year and obtain an under-graduation degree

16.Academic bank of credits (ABC):

The affiliating university of the college is implementing CBCS which includes wide variety of choices for the students to select electives and skill development courses as well as in life skills courses. Andhra Pradesh State Council of Higher Education (APSCHE) has given guidelines for choice-based credit system and the exit option during the graduate programmes. At present exit option is available after third year. Commissionerate of Collegiate Education (CCE) provides Learning Management System (LMS). The faculty throughout AP are trained in content generation and are continuously preparing reading and video material for all the courses and are openly available at LMS portal of CCE to all students.

17.Skill development:

In the new CBCS curriculum student must study four life skill courses and four skill development courses in alignment with National Skills Qualification Framework. To provide Vocational education, Information and communication technology, Plant Nursery and Dairy Technology courses are offered. Two internships and a community service projects are mandatory. Value education is taught through life skill courses. The college is providing APSSDC, JKC, Spoken Tutorials from IIT Bombay and Cisco platforms to facilitate industry oriented certificate courses.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Indian culture and Science is offered as a Life Skill Course where students learn various elements of Indian culture. Performing Arts is also offered as a skill development course. The institute has cultivated Indian Knowledge system particularly in teaching mother tongue, following the culture in dressing, talking, celebrating festivals, honouring martyrs of the nation. Telugu is offered as a course during first three semesters and Bi lingual material is available for all other courses in the

Learning Management System(LMS) portal of CCE.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college implements Outcome Based Education (OBE), the POs, PSOs and COs are framed by concerned departments after rigorous consultation with all faculty and the stakeholders. The faculty members, class teachers, mentors, course coordinators, program/ISO coordinators also inform the students and create awareness and emphasize the need to attain the outcomes. The program Coordinators continuously monitors the CO and their mapped PO attainments after completion of each course. The IQAC coordinator along with the Principal will review the overall PO attainments after each semester and after completion of each program.

20.Distance education/online education:

During the COVID pandemic period all the TLP is done through online mode and is available in college LMS. The Institution adopted ICT tools such as Google, ZOOM, Teachmint etc for online teaching. Institution is putting efforts towards blended learning by conducting the FDP's and encouraging faculty to participate in programs relevant to advanced pedagogical tools.

Extended Profile

1.Programme

1.1 574

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 746

Number of students during the year

File Description	Documents
Data Template	View File

2.2

305

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

185

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

35

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

33

Number of Sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	574
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	746
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	305
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	185
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	35
File Description	Documents
Data Template	View File

3.2	33
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	19
Total number of Classrooms and Seminar halls	
4.2	24.61
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	84
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

In the beginning of the academic year, institutional plan is drafted and approved by the staff council and ratified by the CPDC. This plan gives a bird's eye view of timelines of

1. Curricular activities like conducting internal examination and its evaluation, revision etc.,
2. Co-curricular activities group discussions, quiz programs
3. Extra-curricular activities like NSS regular, special camp activities, sports activities
4. Extension activities like awareness programs on different social evils, health & hygiene.
5. Other activities such as events of National importance, are planned before the beginning of the academic year.
6. Each lecturer prepares annual academic plan, synopsis of the topics in advance and gets approved by the concerned. This plan is circulated among students and uploaded in the website. At the end of each month lecturer submits teaching diary which consists of details of topics covered, activities taken place hour wise & day wise to the in-charge & Principal. Further Principal makes appraisal visits to the

classes and tallies these records with the feedback given by students. 7. Both in-charge and lecturer of respective department evaluate/supervise all co-curricular activities. 8. IQAC plays a vital role in executing the plan of transacting curriculum by taking feedback from each stake holder and by analyzing it.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://scimgdctanuku.ac.in/curriculum

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to the academic calendar including Continuous Internal Evaluation (CIE) formulated by the affiliating university regarding syllabus (CBCS), examination, and evaluation. Important dates are informed to students through student notice board, verbally and through websites. IQAC has chalked out a plan in advance and monitors teaching-learning activities by collecting student's feedback, analyzing it and giving suggestions to the faculty and guiding them. Internal assessment scheme is as per university norms in which each paper of 100 marks has a component of 25 marks of internal assessment. These 25 marks of internal assessment are designed in such a way that a continuous evaluation of students takes place throughout the semester and marks will be given for each academic activity performed from 2022-23 (1) Two Mid exams, one for 20 marks and other for 15 are conducted (2) For other components of evaluation (Seminars, GD's, Assignments, Clean and green etc.) 15 marks are considered and this total 50 marks is averaged to 25 marks (3) Practical Exams, in each Semester-End exam for 50 marks will be conducted. From 2022-23 institution will follow the Standard Operating Procedures (SOP) laid down by CCE, A.P., for continuous internal evaluation. This SOP is available in the web-link <http://scimgdctanuku.ac.in/examinations>.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://scimgdctanuku.ac.in/institutionalplan

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

14

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
4	
File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
147	
1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year	
34	
File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File
1.3 - Curriculum Enrichment	
1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	
<p>Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. The institute follows the programmes offered by affiliating University in which Life Skill courses viz., Human Values and Professional Ethics, Entrepreneurship, Information and Communication Technology (ICT), Compulsory Environmental Education (EE), Personality Development and Leadership (PDL), Analytical Skills (AS), Indian Culture and Science (ICS) that integrates issues related to either gender, or environment, or human values or professional</p>	

ethics.

The Women Empowerment Cell and IQAC deal with the gender related issues. Guest lectures were conducted on protecting women, Anti-ragging etc. In UG programmes, there is a mandatory paper 'Environmental Education' in Life Skill Courses. 'Disaster Management' is a Skill Development Course focusing mainly on the topics like disaster management e.t.c. The students witness the hands-on experiences to understand environmental sustainability. Every year, N.S.S. units undertake several activities in the nearby villages during the special camps related to tree plantation, village cleanliness, etc. Activities like quiz and poster competitions, invited talks are organized to create awareness about biodiversity, environment, and sustainability. The institute involved making the campus green by participating in Swachh Bharat. The college celebrates various days like World Environment Day, N.S.S. Day etc.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

423

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://scimgdctanuku.ac.in/feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

530

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

346

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Versatility is a natural phenomenon. Every student has different cognitive ability. The same method of teaching and pace is not suitable for everyone. The students are from different socio-economic- cultural backgrounds and their ability and comprehension are unique. Advanced learners, and slow learners are identified based on their performance in +2 Examinations, internal assessment, semester examination and classroom involvement.

Guest Lectures are arranged for advanced learners along with the remaining students to gain additional knowledge. Additional input is being provided to them besides the curriculum. Encouraged to participate in group discussions, technical quiz to develop analytical and problem-solving abilities through which they enhance their presentation skills. Various club activities are conducted in their corresponding fields.

The Institute practices student centric academic counseling process. During study, a group of students are assigned to a faculty for counseling/Mentoring. A set of students of not more than 25 are assigned to a faculty mentor, and he monitors the academic performance and interact regularly to understand and help the students in solving the issues that affect their ability to learn or hinder their academic success. The College has a system in place to regularly communicate the student performance and attendance to parents.

File Description	Documents
Link for additional Information	http://scimgdctanuku.ac.in/divesity
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
746	35

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

A. Experimental Learning: In accordance with the CBCS syllabus students must submit a community service project for two months and undergo internship of 8 months in recognized firms. Students are encouraged to participate in various events and competitions. Field visits, Industrial Visits and Guest Lecturers arranged to enhance their experiences in a real environment. Industrial Visits: To enable students to be exposed to the industrial work culture and real-time work experience industrial visits are organized for students.

B. Participative Learning: In Mini Projects and Practical sessions students in group undertake various practical experiments that enhance their participative learning. Role plays, Team assignments, Participation in Events and participation in administration enhances their teamwork skills along with learning by doing.

C. Problem solving Methodology: All the Theory courses with Science, Commerce and Economics have problem solving content in the curriculum. Laboratory Courses and Project Works: Projects involve an experimental and research-based approach which involves identifying a problem, searching for alternatives and finding the best solution in systematic way.

To enhance participative, leadership and organizing abilities of students, important days like Teachers Day, Independence Day, Republic Day, NSS Day, NCC Day, AP Formation Day, and Anniversaries of national heroes are celebrated

File Description	Documents
Upload any additional information	View File
Link for additional information	http://scimgdctanuku.ac.in/studentcentric

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Two faculty members were trained in CISCO NetAcad Instruction. Faculty members were trained byonline for one week under FDP programs on "LMS Video & Pedagogy : Imaging and shaping of Digital Education & LMS towards development of High- Quality content" where training on Video making, APP based end to end editing tools, open educational resources, OBS studio and pedagogy and assessment had been conducted. Subject wise FDPs also were conducted by Commessionerate of collegiate education, Govt of Andhra Pradesh (CCE)for all faculty members on recent trends, progression in pedagogy in their subjects. An institutional level workshop is also conducted to all the faculty members on the usage of ICT tools. Further college subscribed a G-Suite domain and all the faculty members are provided logins and Laptops. During the pandemic all teaching learning process conducted through online mode only using G-Suite, Teachmint, CISCO Webx and Zoom apps etc. All the class work along with the recorded video links were uploaded in the Bharatpadheonline and OTLP(Online Teaching Learning Process) app Managed by CCE, Govt of AP. All the communication related to class work, assignments, Examinations and academic related issues during online training was happened through the class whatsapp groups.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://scimgdctanuku.ac.in/infrastructurefacilities

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

32

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

35

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

61

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

SCIM Government College is an affiliated college of Adikavi Nannaya University, Rajamahendravaram, and is guided by the rules and regulations formulated at the university level. The Academic calendar of Adikavi Nannaya University, Rajamahendravaram is available on University and College websites. University follows grading system and in accordance with CBCS pattern. Grace grafting system is considered at the end of course as Balamohandas committee suggested. Students who are admitted are well informed about the assessment, question paper patterns, grading system and university examination system by conducting an orientation program for the students at the very beginning of the program. For transparent and robust mechanism in the internal examinations an Examination Cell is constituted in the college under the guidance of the principal. The examination coordinator assists the Principal during the conduct of both internal and semester-end examinations. The time table of Mid-term/ Practical Examinations will be communicated to the students by the coordinator at least one week in advance. The internal examinations schedule is prepared in accordance with completion of syllabus and preparedness of student. Students who failed to attend the internal exam were provided an opportunity to write examination after due recommendation from the HOD/Principal.

File Description	Documents
Any additional information	View File
Link for additional information	http://scimgdctanuku.ac.in/examinations

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

SCIM Government college follows transparent, student-centric and student- friendly methods in evaluation. The academic calendar which is given by University will be strictly followed for delivery of curriculum and also for the conduct of internal examinations.

All the students are provided with the internal exam answer scripts and are given an opportunity to verify their marks against their answers. Any objections in the internal evaluation are immediately addressed by the respective faculty member. With respect to assignments, Faculty evaluates assignments based on the rubric which is also shared with the students. The rubric consists of criteria- content, appropriate cognition level, timely submission, clarity, presentation of content, etc. The evaluated assignments are given back to students thus maintaining the transparency of the marks assigned and to resolve grievances if any.

The Institute appoints a Senior Supervisor for smooth conduct of examinations of AKNU. If students are facing any problems, they are solved by the institution Chief Examination Officer appointed by the university. The grievances during the conduction of online/theory examinations are considered and discussed in consultation with the Principal and if necessary forwarded to the university by examination section.

File Description	Documents
Any additional information	View File
Link for additional information	http://scimgdctanuku.ac.in/examinations

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

In strict compliance with the objectives of Outcome Based Education (OBE), the Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) are framed by the department offering the concerned program after rigorous consultation with all faculty and the stakeholders. After attainment of consensus, the same are widely propagated and publicized through various means such as display and/or

communication.

The faculty members, class teachers, mentors, course coordinators, program/ISO coordinators also inform the students and create awareness and emphasize the need to attain the outcomes. The Vision and Mission statements are displayed on the college website as well as in college campus. These outcomes have been set, considering the variety of programmes and the heterogeneity of rural and urban students. The Programme Outcomes are mentioned by the affiliating university in the syllabi prescribed to each class. Course Outcomes as well as Learning Outcomes depend upon the nature of the course and the subject concerned. They are also defined by university and are clearly mentioned in the syllabus of class and subject. Every department plans and conducts all activities considering the programme outcomes, course outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://scimgdctanuku.ac.in/syllabus
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Process of Calculating COs Attainment:

Direct Attainment: The performance of a student in each semester is evaluated course-wise with a maximum of 100 marks out of which sessional exams are evaluated for 15 marks and semester end examination is evaluated for 75 marks and and Quiz/ Assignment/ Seminar/ Mini Projects etc., is evaluated for 10 marks.

Indirect Attainment: Indirect attainment for a course is calculated from the feedback taken at the end of each semester, from the students attended the course. Course Exit Survey is conducted through Google form in which the student's learning is enquired through course outcomes of the courses they attended recently.

CO attainment: CO attainment of a course is evaluated

considering 90% of direct attainment and 10% of indirect attainment.

Cos and Pos : POs are attained through program specific Core Courses. Each Course addresses a sub-set of POs to varying levels (strengths) (1, 2 or 3). Strength of CO-PO Mapping POs and PSOs are attained through program specific Core Courses Each Course addresses a sub-set of POs and PSOs to varying levels (strengths) (1, 2 or 3). Sometimes we determine the POs the courses address.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://scimgdctanuku.ac.in/attainments

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

108

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://scimgdctanuku.ac.in/results

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://scimgdctanuku.ac.in/SSS.php>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research

projects / endowments in the institution during the year (INR in Lakhs)**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	http://scimgdctanuku.ac.in/3.1.1

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

3

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

SCIM Govt college conducts activities like tree plantation, blood donation camp, aids awareness program, anti- drug and anti

- ragging, personality development counseling for girls, world environmental day, international yoga day, independence day celebrations, birth day celebrations of Tanguturi prakasam pantulu, rally conducted on the eve of NSS foundation day, Jaashuva jayanthi, Gandhi jayanthi, quiz program (conducted in coordination with the setwell organization on the eve of Azadi ka Amrit Mahotsav), national sports day, world science day, Christmas celebrations, sankranthi sambaralu, new year celebrations, national deworming day, world environment day together.

Department of chemistry conducted Ozone day, World Environment day, National Science day, Noble Prize day.. Department of history conducted National Voters day and organized new voters registration camp, Systematic voters education and electoral participation and also celebrated Indian Constitutional day, Dr. B.R. Ambedkar Jayanthi. Department of mathematics organized National Mathematics day, on the eve of Indian famous mathematician Srinivasa Ramanujan birthday. Department of zoology conducted Blood typing of all groups of newly joined students. The college Red Ribbon Club and NSS units organized awareness on HIV, TB and Blood donation as a part of India @75 programmes and AIDS day awareness rally on the eve of international AIDS day.

File Description	Documents
Paste link for additional information	http://scimgdctanuku.ac.in/3.4.3
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

11

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

31

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

420

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

12

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college spreads over 7 acres out of which 4289 square meters is the total built-up area. The college has 19 spacious classrooms and one seminar hall with ICT equipment. Out of these 19 classrooms, 3 digital classrooms and one virtual classroom, one smart classroom and 9 are equipped with an LCD projector facility. The college facilitates an R.O. water plant, a ladies'

waiting hall, CC cameras and facilities for physically challenged persons. The construction of women's hostel is at finishing level of the expenditure Rs. 23 lakhs sponsored by UGC. The college has Physics labs-2, Chemistry labs-3, Botany labs-2 (with Herbarium), Electronics lab-1, Zoology lab-1 (with Museum), Microbiology lab-1, Computer lab-1, JKC (placement cell-1), in total 12 labs. The college has 84 computing systems out of which 30 laptops sponsored by APSSDC, 3 laptops sponsored by RUSA one system sponsored by UGC for IQAC. 30 systems in Jawahar Knowledge Centre sponsored by the CCE, Government of Andhra Pradesh, 20 computers in computer lab sponsored by UGC. The college is equipped with one 100mbps, four 60mbps speed internet broadband connections and made campus Wi-Fi free. Government of Andhra Pradesh sanctioned 2.3 crore for the augmentation of infrastructure facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://scimgdctanuku.ac.in/infrastructure facilities

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has an open rostrum to conduct all kinds of cultural activities, general gatherings, assemblies, celebrations, events, etc. The college also has a conference/seminar hall which is also utilized for cultural activities. The cultural committee in the college facilitates the conduct of cultural activities and encourages the students to participate in various cultural competitions in the college, on different occasions of national and international days of importance. The campus with 7-acre land includes 400 meters running/walking track facilitates a wide variety of indoor and outdoor sports and games including athletics, cricket, volleyball, Kho-Kho, Kabaddi, Handball, and Indoor games like Badminton, Chess, Caroms, etc. An open Gym in the college promotes good health among students. Students are trained by the Physical Director to participate and compete in College, University, District, State, and National level tournaments. Training arrangements are often made with experts for activities and sports such as Kabaddi, boxing, and yoga.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://scimgdctanuku.ac.in/infrastructure facilities

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

13

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://scimgdctanuku.ac.in/infrastructure facilities
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library as Learning Resource Centre of the college has over 14169 textbooks, 15714 reference books, and 12 journals. Its prompt and effective services are in synchronization with the changing needs of the academic community, which is moving towards electronic resources such as e-books, e-journals, and databases. For instance, the library is enriched with the subscription to e-resources of N-list. The faculty and the students have remote access to 6000+ journals and 1,99,500+ e-books through N-list, and 6,00,000 e-books through National Digital Library. An e-learning center in the library with five computer systems helps the students to access these and other e-resources. The library is fully Wi-Fi enabled for this purpose. In addition to the various resources, Library as Learning Resource Centre hosts a magazine lounge. The library has subscriptions to 7 newspapers in Telugu and English. There are separate reading rooms for students and the staff, where they can meet and discuss to enrich their knowledge. The Commissioner of College Education, A.P initiated the process of automation of Libraries of Government Degree Colleges in collaboration with INFLIBNET, Gujarat in 2005. In this connection, SOUL (Software for University Library) version 3.0 was installed.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://scimgdctanuku.ac.in/library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

0.25299

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

100

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has 3 digital classrooms, one virtual classroom, one smart classroom, and 9 classrooms equipped with LCD projectors, and one seminar hall with ICT equipment.

All digital/virtual/smart/other ICT-enabled classrooms are supported by: 1. Server HPE 56ML 350G9 2. Numeric 7.5 Kva online UPS 3. Numeric 3 Kva online UPS 4. 24-port Gigabit Fast Ethernet Web managed L2 Switch 5. Wireless Access Point 6. Home UPS 10 Kva sponsored by UGC-additional assistance-XIth plan

The college has 84 computers and connected to internet with four 60 Mbps, one 100 Mbps and one 10 Mbps speed connections in order that campus was made Wi-Fi free. The college is equipped with an organizational Google workspace. The students have access to LMS

content provided by CCE. The faculty of the college also contribute to this LMS platform. The college is selected as Nodal Resource Centre by the CCE for content generation and arranging faculty development programs.

There is Integrated Attendance Management System equipment i.e., biometric machines in the college. CC cameras are installed at strategic places in the college to ensure safety and security. The college library has an e-learning center with five computer systems.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://scimgdctanuku.ac.in/infrastructure facilities

4.3.2 - Number of Computers

84

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

24.61

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has well prepared academic policy with the aim of outlining the college approach to the provisions of programs and the student cohorts, for which they have been developed, covering various academic facilities available in the college.

Physical facilities including furniture are being maintained and monitored by a campus maintenance committee headed by a coordinator. Periodical check ensures proper maintenance and utilization of physical facilities.

Laboratories: Lab assistants look after the labs, stocks, and records physically. Department-wise annual stock verification is done every year by internal audit.

Library: As per the policy document, the lecturer/in-charge in library science along with his assistants are kept responsible for overall maintenance and utilization of library infrastructure.

Physical Education: Maintenance and utilization of Sports and games equipment is looked after by the in-charge of department.

Classrooms: Maintenance of Classrooms is entrusted to Campus Maintenance Committee. The Mentors, Class representatives, NSS units assist the supervision of the cleaning and maintenance activities fulfilling the spirit of Swach Bharat.

Computers and IT infrastructure: College Infrastructure policy ensures the optimal maintenance and utilization of IT infrastructure in order that the upgradation, maintenance of IT

equipment and disposal of e-waste are being carried out periodically.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://scimgdctanuku.ac.in/infrastructure facilities

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

696

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to institutional website	http://scimgdctanuku.ac.in/skills
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
83	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
83	
File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

23

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

9

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

14

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

5

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Students Council represents the Student Union. From each class, two students (one from men and one from women), with leadership qualities are elected/nominated as the class representatives. The student council includes all the class representatives as members who play a vital role in academic, administrative and social activities of the college to ensure transparency between students and college administration. Student members are involved in more than 30 committees.

The students council acts as backbone in the smooth conduct of seminars, conferences and workshops. Also, the students council helps the college administration during the delivery of a message by a class teacher or principal to the students. Moreover, the students council helps a lot in the smooth conduct of blood donation camps, rallies, job drives, youth festivals, remedial classes, special classes etc. Almost in all activities of administrative, curricular, co-curricular, extra-curricular and extension committees, the participation of students is made mandatory by making them members and participants.

File Description	Documents
Paste link for additional information	http://scimgdctanuku.ac.in/committees
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

52

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

This institution (S.C.I.M Government College) came into Existence with the generosity of Sri Chitturi Indraiah Garu (Late) in West Godavari District in 1968. Since then, the college has produced several graduates of which many of them are Writers, Artists, Thinkers, administrators, scientists, Engineers and Doctors etc., settled globally and serve the nation. The college has been permitted to have an exclusive body called ALUMNI Association (Old students Association) as per the guidelines of Government of A.P which comprises old students who are Industrialists, Business persons, Philanthropists, Scientists, Doctors and Academicians. The Alumni Association is primarily constituted to promote the Academic /Administrative / Infra structural / Co-Curricular activities in the institution with those who are interested in giving back to the alumni body (by statute). It is authorized to mobilize resources (money, mater good will, books, technological gadgets etc.,) and donate them for the development of the institution.

The aim and objectives: 1. To provide a forum for the exchange of ideas on social and academic issues. 2. To initiate any enterprise pertaining to the promotion of the best interests of the college. 3. To establish scholarship support to the outstanding students belonging to various disciplines of the college.

File Description	Documents
Paste link for additional information	http://scimgdctanuku.ac.in/alumni
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision : To transform the College into a Multi-faculty Model College offering courses with curriculum incorporated with multiple skills, practical training at affordable cost to the downtrodden sections of the societies from rural areas, bringing out their hidden talents and making them globally preferred.

Mission: To assimilate and disseminate knowledge for holistic development of future leaders to fulfill the changing social needs.

The Principal is the head of the institution ,working in accordance with the Commissioner of Collegiate Education. The Staff Council, with Principal as chairperson , plan and implement the Curricular aspects.

Academic and IQAC Coordinators and Senior Administrative Staff take part in decision making. Senior faculty act as Conveners/Coordinators of Academic and Administrative bodies.

The Principal conducts periodical meetings for the progress of the college. College Planning and Development Committee, with Principal as Chairperson and parents, educationists, senior faculty, alumni, industrialists, businessman and students as members formed as mechanism for mobilizing public funds.

Infrastructural facilities are upgraded periodically after utilizing UGC grants, RUSA and Special Fee funds.

Student learning is enhanced through MOUs, research, consultancy, etc. Salaries are paid as per the State Government and UGC norms. Finally, the organizational structure is designed in a hierarchical order.

File Description	Documents
Paste link for additional information	http://scimgdctanuku.ac.in/VisionandMission
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

As the heading clearly interpolates the fact, it is desired and mandatory for every higher educational Institution to decentralize the power of taking crucial decision of policy making and involving every functionary right from the principal to the stakeholder in the institution for administrative and academic transparency. College has constituted more than 30 committees

CPDC, IQAC, JKC-Placement Cell, Students Union, All Examinations, Career Guidance, campus maintenance, Language, Literature Cultural Association, Telugu Bhasha Samiti, Humanities, Social Sciences, Science and Commerce Association, UGC, Athletics Association, Magazine Calendar, Women Empowerment Cell, AV E Association, Attendance, Special Fee Addl. Spl. Fee (Restructured), Welfare Scholarships and Other Student Support Schemes, Time Table, NSS Activities Advisory, Library, MANA TV, Consumer Club, ECO - Club, Red-Ribbon Club, Youth Red Cross, College Central Purchases, Academic Audit, Discipline, Grievances Redressal committee, PG Course, Anti Ragging Committee, etc.

Scholarships Committee:

Vice-Principal of the college acts as the Convenor of Welfare Scholarships and student support schemes. Nearly 90% of students apply for different types of scholarships. The Amount released by the Government will be credited to the students bank accounts.

File Description	Documents
Paste link for additional information	http://scimgdctanuku.ac.in/institutionleadershippractices
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Administrative set up:

The Commissionerate of Collegiate Education is the Departmental Head Office in the State. The Principal is the Executive Officer of the college for all the administrative, academic Activities.

College Planning and Development Council :

Prepares comprehensive developmental plan, recommends introduction of new courses, encourages academic collaborations, etc. Internal Quality Assurance Cell (IQAC): It Channelizes and systemizes the efforts and measures of the institution towards excellence.

The service rules, Regulations

The service rules, procedures, recruitment and promotion of staff are in accordance with the rules and regulations of Government of Andhra Pradesh, UGC, State Government and Commissioner of Collegiate Education .

Strategic plan: Every year perspective plans are evolved and deployed through action plans to achieve excellence in academics, teaching and learning to foster/facilitate a student centric method.

Keeping all these in mind , Faculty visited premier institutions across the state to identify the best practices. It leads the College to get ISO certificate.

Implementation of new courses:

The college, being an ID college, introduced new programs like B.Sc- MECS, B.Com Computers, B.Com Taxation and accounting, M.Com, BSc AZC, BA E PS Pol.Science in the year 2020-21, B.Sc -MCCs in 2021.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://scimgdctanuku.ac.in/institutionalstrategicplan
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Commissionerate of Collegiate Education is the Departmental Head Office in the State. The Principal is the Executive Officer of the college for all the administrative, academic activities.

College Planning and Development Council : Prepares comprehensive developmental plan for over all improvement of the institution.

College Planning and Development Council :

Prepares comprehensive developmental plan, recommends introduction of new courses, encourages academic collaborations, etc.

The service rules, procedures, recruitment and promotion are in accordance with the rules and regulations of Government of Andhra Pradesh, UGC, State Government and Commissioner of Collegiate Education.

Strategic Plan:

Every year perspective plans are evolved and deployed through action plans, academic and administrative activities for outcomes. They are

To achieve excellence in academics, teaching and student Centric method.

To enhance the social relevance of the institution

To identify sources and mobilize funds.

Keeping them in mind, the faculty visited premier institutions across the state and identified best practices. It leads the College to get ISO Certificate.

Implementation of new courses:

The college , being an ID College,introduced new programs like B.Sc- MECS, B.Com Computers, B.Com Taxation and accounting ,M.Com , BSc AZC, BA E PS Pol.Science in the year 2020-21 and B.Sc -MCCs in 2021.

File Description	Documents
Paste link for additional information	http://scimgdctanuku.ac.in/servicerules
Link to Organogram of the Institution webpage	http://scimgdctanuku.ac.in/organogram
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has an effective welfare mechanism for teaching and non-teaching staff. Since SCIM Government college is a Government college, the welfare measures for teaching and non-teaching staff are being facilitated/given and looked after by the Andhra Pradesh State Government with following provisions as Rules and Regulations.

Welfare Measures for Teaching Staff:

Group Insurance Scheme (GIS)

Pension to employees recruited before September 2004

Contributory Pension to employees recruited after September 2004

Andhra Pradesh Government Life Insurance

Employee Health Scheme(EHS)

Medical Reimbursement

Leave Travelling Concession (LTC)

Encashment of Earned Leave

Half pay leave

Home Loan

GPF Loan

Medical Leave

Gratuity

Special Casual leave for Women

Child care leave

Maternity leave

Paternity leave

Appointment of Descendants into the service of Deceased

Employee on Compassionate Grounds.

Welfare Measures for Non- Teaching Staff:

Festival Advance

Education Loan

Group Insurance Scheme (GIS)

Pension to employees recruited before September 2004

Contributory Pension to employees recruited after September
2004

Andhra Pradesh Government Life Insurance

Employee Health Scheme(EHS)

Medical Reimbursement

Leave Travelling Concession (LTC)

Encashment of Earned Leave

Half pay leave

Home Loan

GPF Loan

Medical Leave

Gratuity

Child care leave

Maternity leave

Paternity leave

Appointment of Descendants into the service of Deceased

Employee on Compassionate Grounds.

File Description	Documents
Paste link for additional information	http://scimgdctanuku.ac.in/welfaremeasure s
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

11

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

26

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

CATEGORY I: TEACHING: It is to bring in practice of each and every Lecturer to participate in the Practical, Tutorials and other teaching related Activities as much as possible. CATEGORY

II:All the teachers are made actively involve in the activities of the college related to the students or research. IQAC scrutinizes and submits the ASAR reports of teachers to CCE every year for the award of grades. Overall Grading Criteria: Good: Good at Teaching (Category-I) and Good or Satisfactory in Activity (Category-II) Satisfactory: Satisfactory in Teaching (Category-I) and Good or Satisfactory in Activity (Category-II). Not Satisfactory: If neither Good nor Satisfactory in overall grading. The Performance Appraisal Reports of the teaching staff are submitted to the Office of the CCE at the end of every academic year. The State Teacher Awards will be given away based on the grades awarded to the teachers. These grades will be considered for Career Advancement Scheme also. Points will be allotted to the teaching staff during transfers, based on the given grades. Non-teaching staff: The principal has the authority to maintain confidential reports of Non- teaching staff of the institution and produce at the time of their promotions to whatever higher cadre, up to the Senior Assistant.

File Description	Documents
Paste link for additional information	http://scimgdctanuku.ac.in/asar
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

SCIM Government College has strategic plan for mobilization of funds other than salary from government. Being a Non profitable institute college collectsaffordable fee fromthe students. The College frequently receives financial assistance from Government agencies like UGC general assistance, RUSAand State Government of Andhra Pradesh. As an internal sourcespecial fee for the restructured courses andself finance course is collected and utilizedfor the additional expenditure.The Accountant General of A.P. will act as External Auditor, and Team o audit from CCE, A.P. and Regional Joint Director of Collegiate Education conducts internal audit periodically.

Self Study of SCIM Govt. College:

Accounts of expenditure incurred are tallied everymonth.

At the end of financial year utilization of funds will be audited by IQAC. Financial accounts will be audited by chartered accountant of the institution.

Apart from these the Principal of the College, conducts internal audit or transparency in all the departments. The funds received from UGC, RUSA, NIRF etc are audited by chartered accountant hired by the institution.

File Description	Documents
Paste link for additional information	http://scimgdctanuku.ac.in/auditreports
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

212100

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

SCIM Government College has strategic plan for mobilization of funds other than salary from government. Being a Non profitable institute college provides affordable fee to the students. The College frequently receives financial assistance from Government agencies like UGC general assistance, RUSA, DBT and State Government of Andhra Pradesh. As internal sources special fee for the restructured courses, self finance course fees are utilized for additional expenditure. The College is allocated Rs. 2.3crores under the scheme of NIRF out of which 1.5crores for new classrooms, 25 lakhs for equipment and machinery, 55

lakhs for digital classrooms. The ground was filled with gravel with a cost of 60 lakhs Rupees by the Housing Corporation, Government of Andhra Pradesh. The remaining low lying areas in the campus were filled with gravel with a cost of 7 lakhs rupees by the philanthropist Sri Mallina Rama Chandra Rao Garu, MD of Gowthami solvents, Tanuku. By the request of college the same philanthropist is trying to mobilize all the alumni and other philanthropists in order to construct new classrooms and other required infrastructure.

File Description	Documents
Paste link for additional information	http://scimgdctanuku.ac.in/resources
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Academic Domain

JKC courses may be interpreted as certificate courses

Quality of the teacher: All the regular and contract faculty passed either NET or SLET except newly absorbed AIDED staff and faculty who have no Ph.Ds were registered for Ph.D program. Six minor projects were sanctioned, completed and submitted.

Placement cell : 2021-22, number of drives conducted = 2,

number of students selected for placements = 23

ICT:

No. of computers increased from 50 to 84,

3 digital classrooms are established under RUSA,

One virtual class room is established under RUSA, Nine classrooms are equipped with LCD projectors.

Library facilities: Soul software 3.0 version was installed in January' 2022,

An additional reading room was constructed with all the requirements for digital library under RUSA.

Twelve national/international journals are subscribed.

7994662 e-books and 5280822 e-journals are added.

The construction of women's hostel is almost finished. Out of allocated 23 lakh rupees, 90 percent of amount was released from UGC and utilized

Academic classrooms:

An academic block of three classrooms costing 70 lakhs rupees was constructed, existing some infrastructure was renovated costing 70 lakhs rupees, ICT equipment for digital classrooms, virtual classroom, biometric attendance etc. was arranged costing 60 lakhs rupees under RUSA.

File Description	Documents
Paste link for additional information	http://scimgdctanuku.ac.in/igac
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Academic Domain

JKC courses may be interpreted as certificate courses

Quality of the teacher: All regular and contract faculty passed either NET or SLET except newly absorbed AIDED staff and faculty who have no Ph.Ds were registered for Ph.D program. Six minor projects were sanctioned, completed and submitted.

Placement cell : 2021-22, number of drives conducted = 2,

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File Description	Documents
Paste link for additional information	http://scimgdctanuku.ac.in/igac
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://scimgdctanuku.ac.in/igac
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institute has internal arrangement for women safety and security viz., bodies like Women Empowerment Cell, Anti-ragging Cell, Prevention of sexual harassment Committee, Student Redressal Cell and Discipline Committee along with closed circuit cameras in order to ensure both internal and external security . Grievance Redressal Cell, Women Empowerment Cell and Prevention of sexual Harassment Committee addresses all major problems faced by girls and women in the college. All the faculty members along with committees are ready to extend their support giving counselling, whenever they feel any student facing problems like behavioural, emotional and adjustment mentality. The ward & mentor system addresses all individual issues and counsel them individually as well as group. An online system was established to receive grievances from the students. The institute also

provides the facility allotting an individual room for day care for young children with required provisions like lights, fans, ventilation and hooks for cradles, portable gas stoves for heating milk for the staff to take care of the respective children.

Apart from these activities, the institute conducted special programmes/classes to the girl students to strengthen their morale. Women empowerment cell also conducted awareness programmes like extension lectures by prominent people on gender discrimination.

File Description	Documents
Annual gender sensitization action plan	http://scimgdctanuku.ac.in/genderequity
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://scimgdctanuku.ac.in/genderequity

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Institution maintains eco-friendly environment properly monitored by gardening worker, sweepers and NSS units by implementing effective waste management. The students and faculty were also actively involved by knowing their perspective about the waste management techniques in the campus through activities like Swachh Bharat, NSS activities and Eco-friendly. Dustbins for dry and wet solid waste are placed separately in every classroom, laboratory, rest room, staff and office rooms. The wet waste is being turned into bio fertilizer pits. With the help of municipality sanitary workers, large quantities of garbage transport to far-off dumps. Waste water from the taps is discharged to garden and trees. The drainage system and underground sewage pipelines discharged liquid waste out of the institute through municipal drainage system. Other liquid waste from toilets etc., are discharged underground septic tanks. Since there are no medical and para medical courses offered,

there is no problem of medical waste. The hazardous and chemical waste is properly organized by the assistance of labs. Waste produced during lab activities and life sciences are disposed in a way that they never be a problem for the environment. E-waste is being managed through open auction. A pond is established for harvesting rain water.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	http://scimgdctanuku.ac.in/solidwastemanagement
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has built and promoted an environment for ethical, cultural, and spiritual values among the students and staff through activities. In this regard college adopted some student-centred policies like the student redressal system, ward mentor system, WEC, NSS etc help in maintaining harmony among the students. The institution does not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities. Moreover, the institution has celebrated the cultural and regional festivals, like Pongal, Christmas, Independence day, Republic Day, Birth and death anniversaries of persons of National and International importance Days and induction program to the students, NSS and Motivational lectures of eminent persons of the different fields are arranged for all round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration. The students also participated as volunteers at temples in festivals fairs. Students from a spectrum of diversified sections have been involved in around 30 administrative committees. The College organizes NSS activities and other cultural and sports events so as to mould the students to adjust and work with all kinds of students with communal social harmony.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institute conducts various programs on culture, traditions, values, duties, and responsibilities through celebrating birth anniversaries and observing important days by inviting prominent people. The college establishes the policies that reflect core values. Students and staff should obey the code of conduct rules. Since this institute is an affiliated college to Adikavi Nannaya University, the curriculum is followed with mandatory courses like Human Values and Professional Ethics(HVPE), Entrepreneurship, Information and Communication Technology (ICT), Indian Culture and Science (ICS), Environmental Education (EE), Personality Development and Leadership (PDL) and Analytical Skills (AS), as a small step to inculcate constitutional obligations among the students. Major Initiative during last year.

The Women Empowerment Cell and IQAC cell in the institute transact the gender related issues. Guest lectures conducted on Laws of Women on Women's Day, Anti-ragging, celebrating birth days of women reformers. The Departments alone also aimed sensitization of students and employees of the institution to the constitutional obligations like values, rights, duties and responsibilities of citizens through departmental activities which are some of the topics that are enlisted in Elocution, debates, and class presentation that are conducted by the department making the sense of responsible citizens among students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</p>	<p>A. All of the above</p>
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File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution as well as the departments celebrates / organises the following national and International commemorative days, events and festivals. The Institute celebrates birth Anniversaries of Gandhiji & Lal Bahadur Sastry, Ghantasala, Smt. Savitri Bai Phule, Dr.B.R. AMBEDKAR, Kandukuri Veeresalingam, Alluri Sita Rama Raju etc. The Institute also observes the days of death anniversaries of Jyothi Bai Phule, Dr. B.R. Ambedkar and Nelson Mandela etc.

The institute conducts the awareness programmes on Health and Hygiene & HIV, TB, Blood Grouping & Blood Donation Camp, Fire safety, National Road Safety, National Tobacco Control, Anti-Ragging, POSCO Act 2012, Women Trafficking and Orientation of Atma Nirbhar Bharat, Yoga Classes for Women, Volunteer service in Maha Shivaratri etc. The institute organise the celebrations of NewYear, Sankranthi, Antarjateeya Matru Bhasha Dinotsavam, Muggula poteelu, etc.

The institute conducts the activities on World Population Day, Independence Day, Teachers Day, International Literacy Day, Ozone Day, NSS Day, World Science Day, National Education Day, Children's Day, National Library Day, Constitutional Day, Noble Prize Day, World Human Rights Day, World Zoonotic Day, National Mathematics Day, National Girl Child Day, National Voters Day, Republic Day, National Deworming Day, Science Day, Women's Day, Consumer Rights Day, World Environment Day, etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. **Title:** Outcome based Education.

2. **Context:** Compliance with the objectives of Outcome Based Education, the Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) are framed by the departments.

3. **Objective:**

a) To attain Learning Outcomes.

b) To assess students' performance.

4. **Practice:** COs are evaluated through, Direct (Internal and External exams) and Indirect (students' feedback) Attainments and give four points.

5. **Obstacles faced, and strategies:** Arithmetic skills and time captivating are the obstacles but solved on computer.

6. **Impact:** POs and COs for all programmes are evaluated. The college has pass percentage around 70 during the last five years.

7. Resources: No financial resource needed.

1. Title:

Feedback System.

2. Context:

The value and the image of the institution is to be evaluated by the stake holders of the institution.

3. Objectives:

a) To make the institute accountable with feedback system

4. Practice:

IQAC collects feedback annually and analyze it and appropriate action is being taken in accordance with it.

5. Obstacles and strategies:

Feedback is taken online, later it is available both online and offline.

6. Impact:

The institute improved in terms of infrastructure, courses and services.

7. Resources:

Financial support from college.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

To transform the students as responsible citizens and involving them in community service, the institute has established a data

bank of blood donors. A committee is constituted to supervise the activities of this establishment. This committee works in coordination with NSS and Red Ribbon Club.

Plan of action: With the assistance of Red Cross Society or Government Hospital, the institute organises a camp for testing blood group for the blood donors. All this data is displayed in the college website i.e., www.scimgdctanuku.ac.in. The Principal or Vice-Principal is kept in charge and given the access of this data. If any person needs this help, concerned people can approach the college with a request letter along with hospital prescription for the blood with name of the patient and name of the group of the blood or can post the request in online in our website.

This request is forwarded to the donors of respective blood groups. One of the willing or responded donor will be picked. His/her contact details of donor will be shared to the required persons. These persons shall arrange the transport to this donor. Otherwise, the donor will attend on his/her own transport.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. To have an MoU with Government Hospital for conducting camp for Blood Grouping.
2. To have an MoU with Red Cross Society to strengthen this practice.
3. To have an MoU with 'Manavatha' a non-governmental organisation to strengthen this practice.
4. To have an MoU with Lions Club to strengthen this practice.
5. To have an MoU with Rotary Club to strengthen this practice.
6. To involve alumni and public to strengthen this practice
7. To arrange Bulk Blood Donation Programme on some Special Day

